



PERMIT APPLICATION

City of Hayward

Development Services Department

777 B St. Hayward, CA 94541-5007 (510)-583-4140

SITE ADDRESS:

DETAILED DESCRIPTION OF WORK: (Please Print Clearly)

VALUATION (Total market rate materials and labor cost for the project)

\$

OWNER NAME (REQUIRED)	PHONE #
	FAX #

MAILING ADDRESS	E-MAIL ADDRESS
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CITY, STATE, ZIP

CONTRACTOR NAME (Use Company Name) (OPTIONAL IF OWNER IS APPLICANT)	PHONE #
	FAX #

MAILING ADDRESS	E-MAIL ADDRESS
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CITY, STATE, ZIP

LICENSE NUMBER + CLASS	CITY BUSINESS TAX #
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I hereby affirm that I am licensed under the provisions of chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

CONTRACTOR'S SIGNATURE: _____

APPLICANT INFORMATION

NOTE: If contact info is the same as above, write "SAME AS OWNER" or "SAME AS CONTRACTOR" across boxes below and sign signature line at bottom.

APPLICANT NAME	
PHONE #	FAX #
MAILING ADDRESS	E-MAIL ADDRESS
CITY, STATE, ZIP	

I certify that I have read this application and state that the above information is correct. I agree to comply with all City, County and State laws relating to building construction. I hereby authorize representatives of the city to enter upon the property for inspection purposes.

APPLICANT'S SIGNATURE: _____

THIS SECTION TO BE COMPLETED BY CITY STAFF

PERMIT NUMBER:	BIN #:
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MASTER PERMIT NUMBER:

DATE:	RECEIVED BY:
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TAKE-IN CHECKLIST

- | | |
|---|------------------------------|
| <input type="checkbox"/> GREEN POINTS RATED PROJECT (NEW S.F.R. OR M.F.R) | <input type="checkbox"/> N/A |
| <input type="checkbox"/> LIGHTING WATTAGE RESTRICTION Applies to T.I. or new Bldg.
≥ 1,000 sq. ft. with new indoor lighting
(15% < T-24 for lighting or 5% < overall budget for Performance Method) | <input type="checkbox"/> N/A |
| <input type="checkbox"/> INDOOR WATER USE EFFICIENCY ORDINANCE | <input type="checkbox"/> N/A |
| <input type="checkbox"/> LEED PROJECT (Exempts all Hayward green building ordinances) | <input type="checkbox"/> N/A |
| <input type="checkbox"/> STRUCTURAL CALCS. (FOR EQUIPMENT OVER 400# or per design) | <input type="checkbox"/> N/A |
| <input type="checkbox"/> T-24 DOCUMENTS | <input type="checkbox"/> N/A |
| <input type="checkbox"/> J # REQUIRED | <input type="checkbox"/> N/A |
| <input type="checkbox"/> HEALTH DEPT. RECEIPT | <input type="checkbox"/> N/A |
| <input type="checkbox"/> PROJECT DATA ON COVER SHEET (SQ. FT, OCCUPANCY + CONST. TYPE) | |
| <input type="checkbox"/> MIN. DRAWING SIZE: 18" X 24" (11" x 17" Patio Covers + Enclosures) | |
| <input type="checkbox"/> DRAWINGS INDICATED ON COVER SHEET ARE IN SET | |

PROJECT TYPE

- | |
|--|
| <input type="checkbox"/> BUILDING PERMIT |
| <input type="checkbox"/> SUB-PERMIT ONLY |
| <input type="checkbox"/> SQUARE FOOTAGE BASED (T.I. or NEW Const.) |
| <input type="checkbox"/> MISCELLANEOUS (Building fees + sub-permit fees) |

ADDITIONAL FEES

- | | |
|---|------------------------------|
| <input type="checkbox"/> PARK DEDICATION | <input type="checkbox"/> N/A |
| <input type="checkbox"/> SCHOOL DISTRICT | <input type="checkbox"/> N/A |
| <input type="checkbox"/> SUPPLEMENTAL TAX | <input type="checkbox"/> N/A |

PAYMENT TYPE

- | | |
|--------------------------------------|---------------|
| <input type="checkbox"/> CHECK | CHECK # _____ |
| <input type="checkbox"/> CREDIT CARD | |

OCCUPANCY	AREA	CONSTRUCTION TYPE

ROUTING FOR REVIEW

ARCHITECTURAL		PLANNING	
T-24 ENERGY		FIRE	
STRUCTURAL		SOLID WASTE	
ELECTRICAL		WATER	
MECH. / PLUMB.		WPSC	

PLANNING STAMP

FIRE STAMP

SEE REVERSE FOR SUB-PERMIT APPLICATION.
ONLY USE FOR PROJECTS WITHOUT NEW SQUARE FOOTAGE

SUB-PERMIT APPLICATION (ONLY FOR PROJECTS WITHOUT NEW SQUARE FOOTAGE)

PLUMBING

FIXTURES	QUANTITY
Bathtub	
Drinking Fountain	
Shower	
Sinks: kitchen, bath, service, bar	
Urinal	
Water Closet	
EQUIPMENT	QUANTITY
Dishwasher	
1st Water Heater w/ gas vent	
Additional WH	
TPR Valve only	
Gas Vent Only	
Garbage Disposal	
Gas Range	
Washing Machine	
Gas Clothes Dryer	
Grease Interceptor	
Grease Trap	
Sewer Ejector	
Medical Gas	
Medical Pump	
Solar Water system	
Boiler to 399k BTUs	
Boiler over 399k BTUs	
Ind. Waste Pre-Treatment (Sand + Grease or Clarifier)	
Graywater System	
GAS PIPING	QUANTITY
Meter reset / Test	
0-50 feet	
51-100	
101-150	
151-200	
Over 200	
WATER PIPING	QUANTITY
Water piping inside	
Water Service	
Irrigation system	
WASTE PIPING	QUANTITY
Drain, waste and vent	
Roof Drain (rainwater)	
Sewer lat. on site	
Back-flow preventer	
IND. PROCESS PIPING	QUANTITY
Up to 250 ft	
250-500 ft	
501 and over	

MECHANICAL

HEATING SYSTEMS	QUANTITY
Furnace	
Wall Furnace	
Duct System	
Boiler to 399K BTU	
Boiler over 399K BTU	
Heat Pump	
Chimney	
Solar Heating system	
Gas Log	
Appliance vent only	
Hydronic Heating	
Fire / Smoke damper	
COOLING SYSTEMS	QUANTITY
Evaporative Cooler	
AC up to 100k BTU	
AC over 100k BTU	
Heat Pump	
Registers / Diffusers	
Fire / Smoke damper	
Refrigeration system	
Walk-in Ref. Coil	
Condensate drain	
Chiller	
EXHAUST / VENT. SYSTEMS	QUANTITY
AHU to 10K CFM	
AHU over 10K CFM	
Exhaust Hood (Res.)	
Bathroom Vent	
Moisture Exhaust (clothes dryer)	
Type 1 Hood	
Type 2 Hood	
Make-up Air System	
Incinerator	
Duct work only	
Ind. Fume hoods	
Thermal Oxidizers /	
Air Treatment sys.	
Electrostatic Filters	
GAS PIPING for MECHANICAL WORK	QUANTITY
0-50 feet	
51-100	
101-150	
151-200	
Over 200	

ELECTRICAL

CIRCUITS	QUANTITY
(includes everything added to circuit)	
1-20 Amp Circuit	
30 Amp Circuit	
40 Amp Circuit	
50 Amp Circuit	
70 Amp Circuit	
100 Amp Circuit	
101-200 Amp Circuit	
201-300 Amp Circuit	
301-400 Amp Circuit	
Additional 100 Amps over 400	
SERVICES / PANELS	QUANTITY
Service < 600 volts	
First 100 amps	
Service < 600 volts	
Each Add'l 100 Amps	
Service > 600 volts	
First 200 kVA	
Service > 600 volts	
Over 200 kVA	
Service > 600 volts	
Each Add'l Meter	
Reset Meter	
Temporary Service	
Temporary Power Pole	
Grounding Electrode	
ADDITIONS TO EXISTING CIRCUITS	QUANTITY
Light Fixtures	
Outlets	
Switches	
Multi-outlet Strips (Per Linear foot)	
MOTORS + EQUIPMENT	QUANTITY
Install or replace motor <10 HP	
Install or replace Motor >10 HP	
Generator	
Transformer 0-20 kVA	
Transformer >20 kVA	
Lighting Standard	

MISC. PERMITS

Change of Contractor	
One-Time Inspection	